



**AGENDA
FOR THE BOARD OF DIRECTORS
OF THE SOUTH ADAMS COUNTY WATER AND SANITATION DISTRICT
NOVEMBER 13, 2013
REGULAR MEETING AT 7:00 P.M.**

- I. **Call to Order & Pledge of Allegiance**
- II. **Ratification of Disclosures of Potential Conflicts of Interest**
- III. **Approval of Minutes – August 29, 2013, October 9, 2013 and October 30, 2013**
- IV. **Public Comments**
- V. **Rate Hearing**
- VI. **Monthly Reports and Recommendations**
 1. **Curtis Bauers - Water System Manager's Status Report**
 1. Water System Operations General Update
 2. Augmentation System and Denver Water Interactions
 3. Water Court Statements of Opposition
Board Action Required – Consider Authorizing the Filing of Statements of Opposition to Cases Number 2013CW3101, 2013CW3105, and 2013CW3108.
 4. Adams County RFP on Mann Lakes Regional Park
 5. 64th & Quebec Water Storage Tank Repair
Board Action Required – Authorize Amendment to the Engineering Contract with Burns & McDonnell by \$11,307 for Construction Phase Services.

Board Action Required – Authorize Notice of Award to Coblaco Services, Inc. in the Amount of \$254,251.
 6. Lost Creek Designated Basin – Prospect Valley Wells
 2. **J-M Grebenc - Wastewater Manager's Status Report**
 1. Wastewater Treatment Plant General Update
 2. Burns and McDonnell Biological Nutrient Removal Permitting and Design Concept Engineering
 3. Lift Station SCADA Project
 3. **Jim Pankonin - Distribution & Collections Manager's Status Report**
 1. 2013 Wastewater Collection System Rehabilitation & Replacement Program
 2. East 104th Avenue Phase 3B & the Joliet/Havana Street Improvements
 3. Brighton Road Interceptor Preliminary Design for the Metro Wastewater Connection
 4. 2013 SACWSD Water System Removal and Replacement Project
 5. Brighton Blvd. Water Main Improvement Project

THE BOARD OF DIRECTORS MAY TAKE ACTION ON ANY OF THE AGENDA ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS.

6. ConAgra Fire Protection Improvements Project
7. Preparatory work for 2014 CIPP projects
8. Possible discussion of pre-paid Development Fees for E. 87st Ave. & Xenia Street
9. Other new developments that are currently in the review process
10. Miscellaneous Reports

4. Byron Jefferson – Administrative Services Manager’s Status Report

1. Financial Statements – September 2013
2. 2014 Budget Update
3. District Insurance coverage Update
4. Follow-up from Previous Board Meetings
5. Miscellaneous Reports

5. Tim Beaton - Legal Report

1. Discussion of legal items.
2. **Board Action: Consider an Executive Session for the purpose of receiving legal advice with respect to the District’s enterprise under §24-6-402(4)(b).**

Board Action: Consider holding an executive session pursuant to C.R.S. § 24-6-402(4)(e), for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations and instructing negotiators regarding the proposed use of Mann Lakes.

6. Jim Jones – District Manager’s Report

1. Human Resources Report
2. Wastewater Backup Policy
3. Denver Water Agreement
4. IT Study

Possible Board Action: If needed, consider holding an executive session pursuant to C.R.S. §§ 24-6-402(4)(d) or (4)(f) for the purposes of discussing personnel matters or matters related to the District’s security as may be associated with the Information Technology Study that was recently completed by Nexustek and the Knaster Technology Group.

5. Rate Hearing Presentation

Board Action: Provide staff with direction regarding rate and fee increases for 2014 so we can finalize the 2014 budget.

6. Outstanding Board Items
7. Public Relations and Conservation Programs Supervisor’s Monthly Report

VII. Executive Sessions

Executive Session for the purpose of a personnel matter constituting the review of the District’s Manager, under §24-6-402(4)(f).

Executive Session for the purpose of receiving legal advice with respect to the District’s enterprise under §24-6-402(4)(b).

Executive session pursuant to C.R.S. § 24-6-402(4)(e), for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations and instructing negotiators regarding the proposed use of Mann Lakes.

THE BOARD OF DIRECTORS MAY TAKE ACTION ON ANY OF THE AGENDA ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS.

Executive session pursuant to C.R.S. §§ 24-6-402(4)(d) or (4)(f) for the purposes of discussing personnel matters or matters related to the District's security as may be associated with the Information Technology Study that was recently completed by Nexustek and the Knaster Technology Group.

VIII. Approval of Bills

Consent Agenda Items

- **Approve payment of \$47,380.14 to Burns and McDonnell for Biological Nutrient Removal Preliminary Engineering Project.**
- **Approve Payment #2 to Quality Pipe Services, LLC in the amount of \$130,524.95.**
- **Approve payment #3 to WSU in the amount of \$222,424.80.**
- **Approve Payment #2 to Levi Contractors, Inc. in the amount of \$264,310.90.**

Board Comments

Adjourn